

**SPRING CITY BOROUGH COUNCIL MEETING  
JULY 6, 2021**

**CALL TO ORDER**

President Shaner called the meeting to order and lead the pledge of allegiance to the Flag.

**ATTENDANCE**

Council members Bauman, Brown, Burns, Kern, Miskiewicz and Shaner were present, along with Mayor Dona Kern, Solicitor Matthew Hovey, and Assistant Borough Manager Kisha Tyler.

**APPROVAL OF THE JUNE 7, 2021 COUNCIL MEETING MINUTES**

Motion made by Mr. Brown to approve the June 7, 2021 meeting minutes; motion seconded by Ms. Miskiewicz. All in favor, motion carried.

**MAYOR**

Mayor Kern said she is thankful that our lives are rematerializing into some form of normalcy with concerts in the park and neighborhood gathers. She was honored to have officiated the wedding of a Spring City couple this month. Mayor Kern recently met with area mayors and learned that surrounding municipalities are beginning to re-introduce community activities.

**COMMITTEE REPORTS**

**Streets Department:** 87.7 tons of refuse was transported to the landfill; there were 22 bulk pickups and 18.5 tons of yard waste collected curbside in June. All borough properties were mowed and trimmed; trash receptacles emptied at all recreation areas; basketball rims and tennis court nets were reinstalled; repainting of crosswalks has started; graffiti was removed from the pavilion concrete floor; M&M Tre Service trimmed the trees along Bridge Street and Main Street.

**Sanitation and Surface Water:** The monthly flow for June was 299,000 gallons per day, with the highest flow of 385,000 gallons occurring on June 4. The annual generator inspection revealed that the transfer switch needed to be replaced; delivery is 7-10 weeks, so a rented transfer switch is being used. An RFP for a 514' CIPP lining project on the east side of South Main Street from Water Street to Gay Street is being prepared. This work will satisfy the requirements of our NPDES permit and our PCB minimization plan.

**Police Department:** 242 calls in June for various police matters and incidents; 8 citations issued; 3 criminal arrests made (the full report is on file).

**Police Committee:** The police committee met on June 17th, attendees were Chief White, Mayor Kern, Council President Shaner and Councilman Kern. Chief White was advised by PennDOT that convex mirrors are no longer permitted on state roads. PennDot will be adding no truck traffic signs on New Street, and at that time they will review the Bridge Street at

Church Street intersection and Wall Street near Pikeland Avenue for additional signs warning of the intersections. PennDOT also suggested a second stop sign be added to the left side of Pikeland Avenue to make drivers more aware.

The department will be filling a vacant part-time position, bringing the department up to 8 part-time officers. Consideration of another full-time officer was discussed, as was appointing Chief White as the police department open records officer. Mr. Kern will meet with Mr. Rittenhouse to discuss the department needs when the 2022 budget requests are prepared.

**Zoning, Housing and Property:** 9 permits issued in June; total fees collected = \$1,855.00.

**Financial Reports:** Posted.

### **APPROVAL OF THE REPORTS**

Motion made by Mr. Bauman to approve the reports as submitted; motion seconded by Mr. Kern. All in favor, motion carried. Reports are on file at Borough Hall.

### **PUBLIC COMMENT**

Lisa Maresco, 541 Cedar Street, reported the unbearable noise, dust and truck traffic stemming from a gunite business at 420 Penn Street. She also had health concerns from the silica sand.

Tom Trego, 347 Bridge Street, also complained about the noise, clouds of dust, and a silo that was erected at 420 Penn Street. He also said that trucks are damaging the curb and roadway. He emailed pictures to the borough manager but hasn't received a response. John Trego also commented on the issue.

Scott Baumgard, 567 School Lane, offered the same complaints about the activity at 420 Penn Street. The neighbors are concerned about their health and safety.

Ms. Tyler responded that enforcement was initiated, and that the property owner filed an appeal to the Zoning Hearing Board. Unfortunately, under the law, the activity is permitted to continue during the appeal process. The solicitor will provide further information under new business.

### **UNFINISHED BUSINESS**

#### **1. Main Street and Yost Avenue Public Parking Improvements Project Update**

The culvert inspection report should be received soon. Bid specs will be prepared and advertised by the fall; bids will be due in January 2022; the anticipated start date is June 2022. Renderings of the parking area, plaza and the ADA accessible trailhead were shared.

#### **2. Hunsberger Tract Subdivision and Land Development**

The final plans will be reviewed by the planning commission at their July 21st meeting.

### 3. Comcast Franchise Agreement Renewal

A meeting will be scheduled with Comcast representative Brian Jeter to discuss connection issues, technology upgrades and to negotiate renewal of the franchise agreement. Mr. Bauman mentioned that Verizon is working in the area to provide service in East Vincent. Mr. Hovey explained that Verizon may not find it cost prohibitive to provide infrastructure in Spring City at this time. Should they decide otherwise, a cable franchise agreement will be required.

## NEW BUSINESS

### 1. Time Extension Letter for 501 S. Main Street Land Development

In accordance with the Pennsylvania Municipalities Planning Code (MPC), a plan review time clock extension letter for 501 S. Main Street was submitted to the borough. The 180-day extension would expire on January 6, 2022.

Motion made by Mr. Burns to accept the time clock extension request for 501 S. Main Street; motion seconded by Mr. Kern. All in favor, motion carried.

### 2. 420 Penn Street Zoning Application

Solicitor Hovey gave a detailed explanation of the zoning enforcement process, and the course of action taken by the borough regarding the nonconforming use at 420 Penn Street. He explained that the borough is following the letter of the law to address the situation, and that a cease-and-desist *order* can only come from the courts. The property owner filed an appeal to the Zoning Hearing Board and a hearing is tentatively scheduled for July 26, 2021; surrounding property owners will receive a copy of the hearing notice. Council members were sympathetic and assured the residents that they are moving as swiftly as the legal process allows.

Motion made by Mr. Brown for the solicitor to prepare and submit a letter of opposition to the Zoning Hearing Board regarding the appeal for 420 Penn Street; motion seconded by Ms. Miskiewicz. All in favor, motion carried.

## READING OF THE PAYMENT OF THE BILLS

**General Account: (Office)** Action Data \$499.91; PECO \$747.71; AT&T \$107.92; Flexible Benefit Plans \$889.28; Mauger & Co. \$3,348.00; Verizon \$207.42; Cigna \$2,227.17; Staples \$561.00; Wolf, Baldwin \$1,200.00; PAW \$23.23; Apex \$47.50; L&W Group \$10.00; **Total \$9,869.14.** **(Streets)** PECO \$74.13; Flexible Benefit Plans \$3,379.95; CCSWA \$8,540.13; CDI Lawn Equipment \$78.31; A.J. Blosenski \$7,903.25; AirGas \$28.86; TP Trailers \$753.62; Wolf, Baldwin \$240.00; Clark Industrial Supply \$210.94; Limerick Hardware \$179.99; Sherwin Williams \$28.96; **Total \$21,418.14.** **(Police)** AT&T \$151.10; Flexible Benefit Plans \$3,948.43; PAW \$644.62; Crystal Springs \$53.92; deCordre Automotive \$87.30; Borough of Pottstown \$100.00; Verizon \$343.79; Daywalt's Animal Control \$750.00; Davidheiser's \$36.00; Borough of Phoenixville \$1,450.00; L&W Group \$156.00; Drugscan \$168.00; **Total \$7,983.91.**



**Sewer Account:** PECO \$4,948.60; USALCO \$3,074.68; TelDat Inc. \$252.00; Flexible Benefit Plans \$2,500.02; Wind River Environmental \$2,640.00; Mauger & Co. \$4,464.00; M.J. Reider \$944.00; EEMA \$3,714.43; PA One Call \$13.87; Crystal Springs \$8.99; PAW \$95.05; J.C. Ehrlich \$69.00; Verizon \$227.33; AT&T \$177.04; Pipe Data View \$600.00; USA Bluebook \$293.02; A.J. Blosenski \$525.00; Apex \$95.00; L&W Group \$50.00; **Total \$24,652.03**

**Street Light Fund:** PECO \$5,262.92; **Total \$5,262.92**

**Parks & Recreation Fund:** PECO \$174.16; PA American Water \$114.52; United Services \$156.01; Rick's Office Band \$300.00; Sleepy Holow Farm \$760.50; Magician Brandon Baglivo \$325.00; **Total \$1,830.19**

**Building and Property:** Crystal Springs \$9.75; M&M Tree Service \$2,800.00; **Total \$2,809.75**

**CRP Grant Consulting:** URDC \$5,505.00; **Total \$5,505.00**

**Planning, Zoning & Housing Fund:** EEMA \$640.00; L&W Group Printing \$148.00; Wolf, Baldwin \$3,473.03; Motley Associates \$2,600.00; 21<sup>st</sup> Century Media \$275.66; **Total \$7,136.69**

Motion made by Mr. Burns to accept the bills for payment as submitted; motion seconded by Mr. Kern. All in favor, motion carried.

#### **ANNOUNCEMENTS**

Mr. Shaner announced the following meeting schedule: **Sewer Committee** 07-08-2021 at 6:30 pm; **Planning Commission** 07-21-2021 at 6:30 pm; **Park and Recreation Committee** 07-15-2021 at 6:00 pm; **Police Committee** 07-15-2021 at 6:30 pm; **Finance and Ordinance Committee** 07-28-2021 at 6:30 pm. The next **Borough Council** meeting is 08-02-2021 at 7:00 pm.

#### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Kern to adjourn the meeting; motion seconded by Mr. Brown. All in favor, the meeting was adjourned.

*Respectfully submitted by*

*Kisha Tyler, Assistant Borough Manager*

**FINANCIAL REPORT FOR THE MONTH OF**  
**JUNE 2021**

The following figures represent the balance in each Department as appropriated in the 2021 Budget.

<b><u>GENERAL GOVERNMENT</u></b>		<b><u>% UNSPENT</u></b>
General Government	\$ 99,451.10	46%
Protection to Persons and Property	\$ 246,458.11	51%
Planning, Zoning and Housing	\$ 209,213.43	86%
Streets and Highways	\$ 274,791.82	52%
Street Repaving	\$ 262,746.00	100%
Parks and Recreation	\$ 30,393.17	90%
Insurance	\$ 64,481.00	87%
Street Lighting	\$ 22,076.74	43%
Library	\$ 15,000.00	100%
Liberty Fire Company	\$ 30,000.00	100%
Association Dues and Expenses	\$ 1,853.12	88%
Building and Property	\$ 45,166.94	90%
1% Tax Collection	\$ 2,572.01	52%
OPT Tax Collection	\$ 186.05	74%
Workers' Compensation	\$ 32,687.00	95%
Engineering and Consulting	\$ 24,334.00	70%
CRP Grant Consulting	\$ 146,024.00	88%
CRP Grant	\$ 750,000.00	100%
Comprehensive Plan	\$ 60,000.00	100%
MS4 Project	\$ 105,000.00	100%
<b><u>SEWER ACCOUNT</u></b>	\$ 609,408.07	74%

This report reflects all wages and bills paid through June 30, 2021.

# Tax Collector's Monthly Report to Taxing District

Taxes Included: SPRING CITY BOROUGH TAX / BOROUGH PER CAPITA / OCCUPATION TAX

For The Month of : 5/25/2021 00:00:00 To 6/28/2021 23:59:59

A. Collections	Municipal/County			School			Per Capita	Others	Totals
	Current	Interim	Other	Current	Interim	Interim/Other			
1. Balance Collectable -Beginning of the Month	\$45,682.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,650.00	\$10,601.25	\$63,943.96
2A. Additions: During the Month	\$521.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$521.57
2B. Deduction: Credits During the Month from 17									
3. Total Collectable	\$46,204.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,650.00	\$10,601.25	\$64,465.53
4. Less: Face Collections for the month	\$13,917.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205.00	\$237.50	\$14,360.47
5. Less: Deletions from the List	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$6.25	\$11.25
6. Less: Exoneration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/ Non-lienable Installments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable -End of the Month	\$32,286.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,450.00	\$10,357.50	\$50,093.81
B. Reconciliation of Cash Collected									
9. Face Amount of Collections - Must agree with line 4	\$13,917.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205.00	\$237.50	\$14,360.47
10. Plus: Penalties	\$162.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.50	\$11.16	\$184.52
11. Less: Discounts	\$10.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.43
12. Total Cash Collected Per Column	\$14,070.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$215.50	\$248.66	\$14,534.56
13. Total Cash Collected All Columns									





# MTS Collection Summary

	Current Tax	Interim Tax	
Face Amount	\$14,360.47	\$0.00	
Discount Amount	\$10.43	\$0.00	
Penalties Amount	\$184.52	\$0.00	
Refunds Payments Collected to be returned	\$0.00	\$0.00	
Exoneration Refunds (for payments made on previous monthly reports, not part of any calculations)			\$0.00
Total Over/Under Paid	\$0.01	\$0.00	
Total Deposit (Including Refunds)			\$14,534.56
Adjusted Total Cash Collected			\$14,534.57
Bounced Checks - Deposits Reversed by Bank for insufficient funding			\$511.14

Collection Statistics	Face Current	Disc/Pen Cui	Face Interim	Disc/Pen Int	Face Total	Disc/Pen Total	Total
Face Amount Collected in Discount	\$521.57	\$10.43	\$0.00	\$0.00	\$521.57	\$10.43	\$511.14
Face Amount Collected in Face	\$11,994.00		\$0.00		\$11,994.00		\$11,994.00
Face Amount Collected in Penalty	\$1,844.90	\$184.52	\$0.00	\$0.00	\$1,844.90	\$184.52	\$2,029.42
							\$14,534.56

Commission	Municipal/County			School			Per Capita	Others
	Current	Interim		Current	Interim	Interim/Other		
12.Total Cash Collected Per Column	\$ 14,070.40	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 215.50	
Commission Rate								
Monthly Commission per column								



The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business June 30, 2021

**GENERAL FUND**

**General Fund Receipts**

Berkheimer Associates E.I.T.	\$ 52,552.58
Trash Collection Fees	\$ 4,539.20
Accident Reports	\$ 120.00
Bulk Pickups	\$ 1,005.00
Building Permits	\$ 1,855.00
Berkheimer OPT	\$ 1,249.73
Realty Transfer Tax	\$ 5,490.45
Local Fines	\$ 355.59
County Fines	\$ 83.92
Act 101 Recycling Grant	\$ 8,725.58
U&O Inspections	\$ 525.00
Trash Certs	\$ 60.00
Dumpster Permits	\$ 200.00
Taxes	\$ 863.67
Lease Dwelling Fees	\$ 167.50
Zoning Permits	\$ 100.00
Utility Permits	\$ 16.00
State Police Fines	\$ 568.78
Zoning Hearing Applications	\$ 1,300.00
Liens – Attorney Fees	\$ 500.00
Costs	\$ 30.50
Penalty	\$ 85.59
Interest	<u>\$ 805.52</u>
 Total Deposits to General Fund	 \$ 81,199.91

**Withdrawals:**

By Orders #30249 – 30273	
#15706-15734	\$106,695.09
 Intra Fund Transfer	 \$ 0.00
 <b>Balance on Account – Checking</b>	 <b>\$ 52,617.64</b>

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business June 30, 2021

**SEWER FUND**

**Sewer Receipts**

Sewer Rents	\$ 13,567.94
Sewer Certs	\$ 120.00
Liens – Atty. Fees	\$ 500.00
Costs	\$ 30.50
Interest	\$ 1,208.28
Penalty	\$ 85.88
IF Transfer	\$ 50,000.00

Total Deposits	\$ 65,512.60
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**Withdrawals:**

By Orders #8800 - 8816	
#22323 - 22334	\$ 35,184.30
Intra Fund Transfer	\$ <u>0.00</u>

<b>Balance on Account</b>	<b>\$ 81,547.16</b>
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Respectfully submitted,

Dennis Rittenhouse